

GENERIC RISK ASSESSMENT – SPORTS ACTIVITIES	
<b>State the location and type of visit</b> School Sports Hall – VK Southgate Juniors Volleyball Sessions	<b>GROUP SIZE</b>  <b>Young people:</b> 8-40 <b>Adults:</b> 2-3 (Only Coaches)
<b>ESTABLISHMENT</b> Southgate School, Barnet	
<b>WHO MIGHT BE HARMED:</b> Coaches; Trainee Coaches; Staff who are young persons; Participants	

POTENTIAL HAZARDS (including lack of / inadequate arrangements)	EXISTING CONTROL MEASURES	MEASURES IN PLACE ?	IF: NO - Any additional control measures YES - Site specific details	RESIDUAL RISK RATING High, Medium, Low
Playing or performance surface	<ul style="list-style-type: none"> <li>Ensure playing surfaces are even, free from holes and foreign objects as appropriate</li> </ul>	YES	Visual check of Sports Hall before each session	L
Uniforms	<ul style="list-style-type: none"> <li>Ensure all staff and participants have suitable footwear, clothing and no jewellery</li> </ul>	YES	Visual check of Staff & Participants before each session	L
Equipment	<ul style="list-style-type: none"> <li>Ensure suitable equipment is available for each session, which is well maintained and fit for purpose</li> <li>Staff and Participants are trained in the proper use of appropriate equipment</li> <li>Use protective covers for any other stationary equipment as appropriate</li> </ul>	YES YES YES	Posts, Net and any other equipment being used visually checked before each session All Staff trained in the use and erection of appropriate equipment. Any use or erection of equipment by Participants supervised by Staff 5-a-side Goals securely attached to walls with a chain to prevent them falling over	L L L
Weather	<ul style="list-style-type: none"> <li>Check weather forecast and be prepared to alter plans as appropriate</li> <li>Have contingency plans in case of unsuitable weather conditions</li> </ul>	N/A N/A	Session is Indoors	N/A N/A
Group sizes	<ul style="list-style-type: none"> <li>Ensure group sizes are appropriate to the sport, venue and conduct of the activity</li> </ul>	YES	Number of Coaches appropriate to size of group in accordance with NGB Guidelines	L
Group management	<ul style="list-style-type: none"> <li>Ensure staff are specifically competent to supervise sports and activities undertaken (through training)</li> <li>Trainee coaches and young persons are supervised throughout</li> <li>Provide appropriate briefings for young people on standards expected</li> <li>Ensure that competent referees and other officials are in charge during competitive fixtures</li> </ul>	YES YES YES YES	Head & Assistant Coaches VE Qualified Head Coach supervises all Trainees Head Coach briefs all Trainees before each session Trainee Officials trained and supervised by Head Coach	L L L L
Venue-specific hazards	<ul style="list-style-type: none"> <li>Site-specific risk assessment is checked up to date and any changes recorded</li> </ul>	YES	Weekly Dynamic Risk Assessments carried out where circumstances change from initial RA	L

POTENTIAL HAZARDS	EXISTING CONTROL MEASURES	MEASURES IN PLACE ?	IF: NO - Any additional control measures YES - Site specific details	RESIDUAL RISK RATING
Incident /Emergency	<ul style="list-style-type: none"> <li>Activity managed in accordance with the ability of young people</li> <li>Medical and behavioural conditions known to staff</li> <li>Consent forms/emergency contact details carried by staff</li> <li>Accidents are recorded and reported to the Club Welfare Officer. Participants' Parents/Guardians/Carers are informed</li> </ul>	YES	Coaches VE trained & qualified	L
		YES	All info contained on Registration Forms, copies of which are carried at all sessions by Assistant Coach	L
		YES		Accidents reported in accordance with the VK Club Emergency Procedures
		YES		
Exhaustion and injury	<ul style="list-style-type: none"> <li>Ensure specifically competent staff provide supervision and instruction</li> <li>Provision of first aid kit and competent first aider</li> <li>Make sure young people are taught effectively using an appropriate progression and are performing at an appropriate level for their development</li> <li>Effective warm-up activities</li> <li>Effective programme of physical conditioning</li> <li>Knowledge of participant's and staff physical conditioning and medical needs</li> </ul>	YES	Head Coach qualified and competent in all areas (including First Aid). Head Coach carries a First Aid Kit.	L
		YES		L
		YES	Coaches VE trained & qualified	L
		YES	Coaches VE trained & qualified	L
		YES	Coaches VE trained & qualified	L
Personal	<ul style="list-style-type: none"> <li>Staff and Participants bring appropriate refreshments to sessions</li> <li>Manual Handling training required when transporting equipment/goods</li> </ul>	YES	Staff & Participants advised to bring water and snacks to sessions. Drinking Water fountains also available on site. Head Coach qualified in Manual Handling	L
		YES		L
Emergency	<ul style="list-style-type: none"> <li>CO2 and Water extinguishers are required to support any Inflatable or generator activities</li> <li>Unruly behaviour is supported by a security option (eg: alcohol consumption)</li> </ul>	N/A	Unlikely to occur, given the timing of the session & ages of Participants	N/A
		NO		L
Electrical Hazards	<ul style="list-style-type: none"> <li>Annual PAT testing required for all generators</li> <li>Cable runs secured</li> </ul>	N/A		N/A
		N/A		

Signed :	Print Name :	Date :
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